

## NEW YORK STATE TEACHERS' RETIREMENT SYSTEM 10 Corporate Woods Drive, Albany, NY 12211-2395

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| OFFICE SERVICES ONLY | ] |
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## MEMBER NAME/ADDRESS CHANGE

<u>INSTRUCTIONS</u>: To change your name or address, please complete this form and return it to the System. Address changes should be submitted at least three weeks prior to the change taking effect. Please type or print all entries in **ink**. *This form must be <u>signed</u> to be valid*.

| Form III II  |  |
|--|--|
| EmplID #   | Social Security Number   |
| First Name MI  | Last Name  |
|  | Ed31 NG/INC  |
| PO Box, Apt. #, Lot #, Suite #, etc.   |  |
|  |  |
| Street Address   |  |
|  |  |
| City   | State Zip Code   |
|  |  |
| Home Telephone Number  | Effective Date of Change   |
| (  |  |
|  |  |
|  | Month Day Year   |
| If you have changed your name, please indicate   | ate former name below.   |
| If you have changed your name, please indice   |  |
| F'.   11   | ate former name below.   |
| First Name MI  | ate former name below.  Last Name  |
| In order for us to change your name on our files, we   | ate former name below.  Last Name  e require the following be included with this form:   |
| In order for us to change your name on our files, we   | ate former name below.  Last Name  |
| In order for us to change your name on our files, we  1. The original Marriage Certificate, Certified Copy   | ate former name below.  Last Name  e require the following be included with this form:   |
| In order for us to change your name on our files, we  1. The original Marriage Certificate, Certified Copy name, which will be reviewed and returned.  OR  | ate former name below.  Last Name  e require the following be included with this form:   |
| In order for us to change your name on our files, we  1. The original Marriage Certificate, Certified Copy name, which will be reviewed and returned.  OR  | ate former name below.  Last Name  e require the following be included with this form:  of Court Order or Divorce Decree stating legal change of   |
| In order for us to change your name on our files, we 1. The original Marriage Certificate, Certified Copy name, which will be reviewed and returned.  OR  2. A copy of one of the above documents and a copy your new name.  | ate former name below.  Last Name  e require the following be included with this form:  of Court Order or Divorce Decree stating legal change of  copy of your Driver's License or Social Security card issued using |
| In order for us to change your name on our files, we 1. The original Marriage Certificate, Certified Copy name, which will be reviewed and returned.  OR  2. A copy of one of the above documents and a contract of the provided in the contract of the provided in the contract of the contra | ate former name below.  Last Name  e require the following be included with this form:  of Court Order or Divorce Decree stating legal change of   |
| In order for us to change your name on our files, we 1. The original Marriage Certificate, Certified Copy name, which will be reviewed and returned.  OR  2. A copy of one of the above documents and a copy your new name.  | ate former name below.  Last Name  e require the following be included with this form:  of Court Order or Divorce Decree stating legal change of  copy of your Driver's License or Social Security card issued using |

If you recently remarried or divorced, review your NYSTRS beneficiary designation, as you may need to update it. Print a *Designation of Beneficiary* (NET-11.4) form from our Web site at www.nystrs.org, or request a copy be mailed to you by calling our Hotline at (800) 782-0289.